

**KAFUE TOWN COUNCIL**

**Semi Annual Internal Audit Reports**

**Key Internal Audit Remediation and Implementation**

Period: Jan 2025 to Jun 2025

No	Subject Matter	Audit Finding	Audit Recommendation	Management Action Taken
1	Governance (Established Committees & Meetings)	Are that the committees are in place and meeting minutes are properly documented.	To continue reviewing the performance	We will continue following the calendars and complying with policies and regulations.
2	Budget Execution	Compliant	Compliant	Compliant
3	Income - Own Source Revenue	Under Collection	Ensure that all the bills are distributed and follow ups are made to improve the collection.	Management has constituted groups to be distributing bills
4	Accounting procedures and controls	Compliant	Compliant	Compliant
5	Stores management	Obsolete, expired or slow moving stock	Obsolete and expired stock be disposed off	Management has done all the required process to dispose the obsolete materials and is awaiting for approval letter from Ministry of Local Government and Rural Development
6	Procurement procedures and controls	Compliant	Compliant	Compliant
7	Payroll management	Compliant	Compliant	Compliant
8	Risk management	At Draft stage	To expedite the process	To review the draft risk management by third quarter of 2025

*Machika Candace*

*Internal Auditor*

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*BUPPE MUSAHA*

*COUNCIL SECRETARY*

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